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# *RANCHO DOMINGUEZ TOWNHOMES COMMUNITY ASSOCIATION*

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## **ARCHITECTURAL CHANGE APPROVAL APPLICATION**

**Homeowner Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Architect, Engineer, or Contractor (if applicable):** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

### **DESCRIPTION OF REQUEST: PROVIDE FULL DETAILS**

YOUR REQUEST, including but not limited to - a description of architectural changes, modifications or alternations desired, type and colors of materials, location of work and dimensions, copies of any available brochures, materials or paint samples, plans, drawings, permit, contractor license and insurance information, etc. as applicable. All materials along with the application need to be submitted in one PDF file or delivered to the office.

**Proposed Start Date:** \_\_\_\_\_ **Proposed Completion Date:** \_\_\_\_\_

I understand that:

1. No work described on this Application may commence until written approval has been granted by the Association.
2. I shall comply with any conditions of approval as specified in the written approval.
3. I must obtain all required approvals and permits from the applicable governmental authorities.
4. Processing may take up to 30 days from the date a completed application is received by the Association.
5. Prior approval is required for any contractor to climb on any roof, flat or tile within the Rancho Dominguez Townhome Association and a Deposit of \$300.00 is required, per the Rules & Regulations. No Exceptions.

**Owner's Signature:** \_\_\_\_\_ **Date :** \_\_\_\_\_

**Mail or Email completed form to:**

**Rancho Dominguez Townhomes Association  
c/o Golden West Property Management Inc.  
6101 Ball Road, Ste 304 • Cypress, CA 90630**

**Phone: (714) 220-5920 • Fax: (714) 220-9327 • E-mail: [deborah@gwpm.com](mailto:deborah@gwpm.com)**